

**Rizwan Asif**

**Trainer**

**Ms-Office/Advance Excel/Access/Open Office**

### **Profile Synopsis:**

- Corporate Trainer in Hyderabad for the last 8 years for Ms-Office.
- Expertise in handling training for all Office products.
- Ability to deliver sessions for various levels of resources.
- Understanding the purpose of training and designing the required contents filled with real-time examples.
- Providing complete reference material post completion of the course.
- Also undertaking projects like developing excel applications with vba, automating business and finance reports, data analysis automation, etc.

### **Major Corporate Clients so far:**

- JP Morgan & Chase
- Deloitte
- United Health Group
- UBS/Cognizant
- Airtel Communications
- Bank of America
- NIFT( National institute of Fashion Technology)
- Karvy Learning Center
- Coca Cola
- Times of India
- Novartis Health Group
- Dupont
- Thomson Reuters, Bangalore

### **Training Specialization:**

- Ms-Office.
- Advance Excel.
- Cloud Computing.
- Oracle
- VB 6.0

### **Work Experience:**

- Worked with NIIT (Enterprise Learning Center) for 3-Years.
- Currently associated with Techflames Technologies as a Corporate Trainer, Hyderabad.

### **Contact:**

Email : [info@techflames.com](mailto:info@techflames.com)  
Web-profile : <http://techflames.com/training/syed.pdf>